Tips

The Shareholder's Preparation for the Meeting

Before the meeting

- Study each agenda and prepare questions to benefit the Company
- Prepare ID card or document and study the meeting's venue, date and time
- Propose agenda, names of qualified candidates for directors, or submit questions in advance along the Company's procedure
- Appoint a proxy via any person or an independent director, ensuring the stamped proxy letter reaches the Company before the meeting date

On the meeting day

- Do not demand or take gift as it will increase the Company's cost, better to create fairness to all shareholders
- Ask questions according to each agenda and do not take too much time
- Use polite language
- Participate and protect your rights, ensuring smooth and time-efficient meeting
- Study the resolution process of each agenda beforehand
- Vote freely, as you deem appropriate

After the meeting

- Keep updated with the meeting minutes and make sure it corresponds with the actual meeting
- Follow up the meeting resolutions via SET news within 24 hours and make sure they are as discussed in the meeting (www.set.or.th, SETapplication, www.settrade.com)
- Follow up to make sure the Company implements according to the shareholders' meeting resolutions

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